

# Think before you click

S



I will only use the Internet and email with an adult

A



I will only click on icons and links when I know they are safe.

F



I will only send friendly and polite messages.

E



If I see something I don't like on a screen, I will always tell an adult.

My Name:

My Signature:



## Key Stage 2 Pupil Acceptable Use Agreement

- I will only use ICT in academy for academy purposes.
- I will only use my own academy email address when emailing.
- I will only open email attachments from people I know, or who a teacher has approved.
- I will not tell other people my passwords for the Learning Platform, or other learning websites.
- I will only open/delete my own files.
- I will make sure that all ICT related contact with other children and adults is appropriate and polite, in academy & at home.
- I will not deliberately look for, save or send anything that could offend others.
- If I accidentally find anything inappropriate on the internet I will switch off the computer monitor & tell my teacher/parent immediately.
- I will not give out my personal details such as my name, birthday, phone number, home address or school.
- I will be responsible for my behaviour when using ICT in academy or at home because  
I know that these rules are to keep me safe.
- I will not arrange to meet someone I have met online, unless I have a teacher or parent's permission and a responsible adult comes with me.
- I know that my use of ICT can be checked and that my parent or carer contacted if a member of academy staff is concerned about my safety.

Class:

Signature Pupil.....

Date .....